

THE CLUBHOUSE AT WASATCH WING & CLAY Rental Agreement For Weddings

This Rental Agreement is between Wasatch Wing & Clay and

(Hereinafter known as CLIENT) for the use of the rental of the clubhouse.

Event Date: _____

Phone Number: _____

Email address: _____

Mailing address: _____

Date Wedding was booked: _____

Additional contact(s) who have permission to make changes & decisions

Terms and Conditions

Reservation & Payment Policy

- **Wasatch Wing & Clay must receive a non-refundable deposit of \$500 AND a signed rental agreement when scheduling, in order for the event date to be guaranteed.**
- **If Having Alcohol, there will be a \$1000 Fee/Deposit. \$300 will be refundable based on the final walk through after event is complete.**

Monday-Thursday 4:00p.m. – 10:00p.m \$1600

Wedding setup can start at 9:00a.m

Ceremony or Reception can start after 4:00p.m

Light Clean up must be completed before 10:30p.m or additional fees may apply.

Friday, Saturday, Sunday 4:00p.m. – 10:00p.m \$1800

Wedding setup can start at 9:00a.m

Ceremony or Reception can start after 4:00p.m

Light Clean up must be completed before 10:30p.m or additional fees may apply.

- **There is a final wedding walk through required 7 days prior to your event**
- **The remaining balance of the rental fee is REQUIRED at the final walk through 7 days before the wedding.**
- If you choose to have alcohol at your event, **A licensed Bar Tender is Required. WWC has contracted with a Bar Tender and will have one provided; the wedding Party is responsible for that cost.**
- There will be a 2 Hour Window for Alcohol, Wedding party will decide that time.

Please plan ahead for transportation if Alcohol will be served at the event. (Sleeping on premises is prohibited)

WWC Will not be Liable for Any persons who choose to drive while intoxicated.

- If you choose to add clay target shooting Everyone will get Member Pricing (\$6 for every 25 clays)
- Events must be completed by **10:00 p.m.** and clean-up must be completed and signed off by WWC Employee by **10:30 p.m.**
- **(Cleaning Check List will be provided)**

(Unless approved ahead of time by WWC Staff)

New time approved : a.m / p.m.

Approved by _____

*****CLIENT will incur a \$100 fee for every half hour over*****

- Client agrees to these payment terms
- **____CLIENT INITIALS**

KITCHEN USAGE

Kitchen usage is limited to **PREPARATION ONLY.**

This means that the food may be assembled and may be warmed or kept warm using the warming oven. Perishables and beverages may be chilled in the limited space in the refrigerator on the day of the event, limited freezer space is available. Plan accordingly, the oven, refrigerator, and microwave must be cleaned after use.

- CLIENT understands that the kitchen usage is limited & that additional fees may apply if guidelines are not followed.

____CLIENT INITIALS

FOOD

ALL food must be prepared, brought onto the premises, and served by CLIENT or a caterer that is designated by the CLIENT. There is no extra charge to have a caterer or Food Truck.

CLIENT is responsible for cleaning the kitchen. **See kitchen usage**

VIDEO/SOUND MEDIA

If using any video/sound for an event, it is required that the media is brought with you on your Final Wedding Walk

DJ IS HIGHLY RECOMMENDED

Especially for outdoor events

ALL media must be Windows supported. (YouTube link is recommended)

- CLIENT agrees and understands the media policy

CLIENT INITIALS

PET POLICIES

Pets are not allowed inside the clubhouse. If pets are being used for a wedding ceremony or event inside the clubhouse an approval will need to be given from Wasatch Wing & Clay.

(Please be responsible for your pets and any messes they make You will be responsible to cover all cost if any damage occurs)

- CLIENT agrees and understands the pet policies.

CLIENT INITIALS

DECORATIONS

- Decorations may **NOT** be fastened to the inside or outside walls, with thumb tacks, nails, staples or pushpins.

- Sticky adhesive on the walls, floors, or mantle are **prohibited.**

(Command Strips are NOT allowed.)

Painter's tape is **permitted** but must be removed at the conclusion of the event.

- Candles must be completely enclosed in a glass or non-flammable holder. If wax or flame ruins any surface CLIENT is responsible for damage.

- Stakes or pegs can be placed only 4 inches deep in the lawn or any other areas on the grounds. CLIENT must consult with staff before placing the stakes or pegs.
- The use of glitter, confetti, rice, silly string, sidewalk chalk, artificial petals, birdseed, shedding pampas or sparklers is **strictly prohibited** in the clubhouse and/or on the grounds.
- No Balloons INSIDE THE CLUBHOUSE
- Immediately following the completion of the event, **ALL** decorations, trash, or other debris must be thrown away in the appropriate receptacles provided. Anything left behind will be thrown away and a cleaning fee will apply.
- **Take down any signs that are put along the road.**
- When in doubt about decorations deemed acceptable, CLIENT must consult with Wasatch Wing & Clay staff.
- CLIENT agrees and understands the decorating policy
 ___CLIENT INITIALS

*****If these items are used CLIENT will incur a \$150 fine per offence. *****

MISCELLANEOUS POLICIES

- If CLIENT rents extra tables, chairs, decor, etc. from any other rental company, it is the CLIENTS responsibility to get such items returned to the company as quickly as possible.
- Wasatch Wing & Clay staff/Licensed bar tender (If alcohol is being issued) will be present during **ALL** events.

- Wasatch Wing & Clay reserves the right to take photographs of rental events for its own records and for use on Social Media settings.
- We would love to have pictures of your special day for our Wedding website and other social media platforms. Please email them to info@wasatchwingandclay.com
- **If alcohol is being served at the event, all guns must be put away and may not be used for the remainder of the event. There is a 2 Hour Window for Alcohol Consumption, once that starts Shooting Will close for the remainder of the wedding. NO EXCEPTIONS**
- The loft area is not intended for a babysitting area. Unless a babysitter is provided and will be with children at all times unattended children are not allowed in the loft area.
- Wasatch Wing & Clay reserves the right to refuse service to anyone.
- No Smoking or Vaping in Clubhouse.
- Children and Adults are not allowed in or around Trap machines or houses. Fees will apply if machines or targets are damaged.
- If any furniture needs to be moved, please consult WWC staff and they will move it for you.
- If a trailer is being brought, the CLIENT is responsible for providing their own power source.
- While setting up the CLIENT must be quiet. Failure to comply will result in additional charges or the client will be

asked to leave and to come back after business hours. (Staff needs to be able to answer phones and assist customers during business hours without interference)

● **If any infractions occur WWC staff reserves the right to shut down the wedding and politely ask you to leave**

● CLIENT agrees and understands the miscellaneous policies

____ CLIENT INITIALS

AMENITIES OFFERED

- Use of Land for Engagement/Bridal Pictures
- Wedding party loft- Brides Vanity, Privacy Screen, Bridesmaids area, Groom and Groomsmen area.
- Indoor/ Outdoor Lighting
- Barnwood backdrop on wheels (2)
- **120-** black folding chairs
- **15-** 8 foot long rectangle tables (seats 6-8)
- **15-** 5 foot wide round tables (seats 6-8)
- **4-** wooden tables with 2 benches
- **2 long wooden benches**
- **3-** flat screen televisions
- Professional indoor sound system
- Arch
- Wooden Spool
- Mantle & Hearth

Mantle 84 inches across in length

Mantle to hearth 91 inches across

Mantle to floor 110 Inches long

What Is Expected for Clean up at the end of the night:

Wipe Down Tables and Chairs. Neatly place them in the designated area to avoid additional charges. Chairs must be stacked on Dollies.

All Furniture must be brought back into the clubhouse.

and put back in the designated area.- Ask WWC staff for directions

Use a Large Broom to sweep ALL floors of the rental space. Wipe all cake, food, drink, and sticky spills off of floor (mop is available if needed)

If needed Vacuum carpets/rugs/loft area if area was used.

Wipe down Countertop, Sink, appliances inside and out of items used in the Kitchen area. (Cleaning Supplies can be found under the sink or you can ask an employee) Use of ammonia-based products are prohibited.

Take ALL trash out of the clubhouse/bathrooms. Staff will direct you to the appropriate receptacles provided. (New garbage liners are under kitchen sink)

Check Parking Lot, Walkways, Lawn, Trap Fields, and any outdoor area for Trash, food or Miscellaneous Items used for the event.

Remove ALL such Items found outdoors to avoid additional fees. Including signs outside along road. (PLEASE SEE WEDDING CONTRACT FOR MORE DETAILS)